

POSITION ANNOUNCEMENT

PROGRAMMER

ALABAMA COMMISSION ON HIGHER EDUCATION

The Alabama Commission on Higher Education is accepting applications for the position of Programmer. This position reports to the Director of Technology Services.

RESPONSIBILITIES INCLUDE:

- Develops and writes new computer programs.
- Tests new code and coding changes to insure accuracy.
- Coordinates programming and testing with specified agency staff.
- Troubleshoots coding and processing problems including reviewing and editing data.
- Composes documentation for programs and program changes.
- Coordinates collection of and compilation of various data submissions.
- Develops and formats MS Excel spreadsheets and MS Word documents.

EDUCATIONAL/KNOWLEDGE REQUIREMENTS:

- Associate degree in Information Technology; Baccalaureate degree preferred.
- Knowledge of structured program design, development and other principles and practices of computer programming and analysis.
- One year of experience programming in Visual Basic.NET, managing data, databases, input/output files and producing computer reports in various formats.
- Knowledge and experience using Microsoft SQL server, databases, stored procedures and Reporting Services.
- Knowledge and experience with Microsoft Excel, Microsoft Access and Microsoft Word.
- Knowledge and experience with ASP.NET and Crystal Reports a plus.
- Effective oral and written communication skills.

Applicants chosen for interviews will be given a series of tests to confirm technical skills.

Finalists will be required to provide up-to-date job specific references.

DEADLINE FOR APPLICATIONS:

December 12, 2008

SALARY:

\$37,080 (GS Level 7.1)

TO APPLY:

Submit – Cover Letter and Resume to:
Tim Vick, Director of Operations and Fiscal Services
Alabama Commission on Higher Education
100 North Union Street, Post Office Box 302000
Montgomery, Alabama 36130-2000
(334) 353-9153

Faxed or e-mailed applications will not be accepted.

For additional information about ACHE visit: www.ache.alabama.gov

THE ALABAMA COMMISSION ON HIGHER EDUCATION IS AN EQUAL OPPORTUNITY EMPLOYER